

Position **Noon Hour Supervisor**

Qualifications

1. Have a positive attitude toward students.
1. Be physically able to perform duties in all kinds of weather.
2. Be emotionally suited to controlling students tactfully and firmly.
3. Have a pleasing personality.
4. Be prompt and dependable.
5. Participate in simple first aid training conducted by school nurse.

Supervisor **Building Principal**

Responsibilities

1. Supervises and assists children in lunchroom.
2. Dismisses children from lunchroom.
3. Cleans tables after lunch period.
4. Supervises children on playground.
5. Supervises children in designated areas during inclement weather.
6. Notifies principal and/or teachers of inappropriate student behavior.
7. Keeps principal and/or teachers informed of problems.
8. Administers simple first aid to students.
9. Reports and records student's injuries according to established procedures.
10. Maintains positive public relations.
11. Other duties as assigned by supervisors.

Terms of Employment **1.5 to 2.0 hours per day when school is in session.**